

**BEAUFORT COUNTY COMMUNITY COLLEGE  
PRESIDENT SEARCH  
DISCLOSURE/AUTHORIZATION STATEMENT**

By this document, Beaufort County Community College discloses to you that a criminal background check and credit check will be obtained as part of the pre-employment background investigation and may be obtained at any time during your employment should you be hired. This report will be provided by an attorney that has a contract with the College.

I authorize Beaufort County Community College to procure a criminal background check and a credit check and release the North Carolina Community College System, Beaufort County Community College, including members of their governing boards, officers, employees, agents, and representatives from all liability or responsibility for this investigation. Should I be hired, this authorization shall remain on file and shall serve as ongoing authorization for Beaufort County Community College to procure criminal background checks and credit checks at any time during my employment period.

I understand that my electronic submission of this authorization indicates my consent to the College's verification of any information contained in this authorization, and that an electronic copy, a telephonic facsimile (FAX), or a photographic copy of this authorization shall be as valid as the original for this and any future reports or updates that may be requested.

I understand that the information requested below regarding sex, race, and date of birth is for the sole purpose of gathering the above information accurately and will not be used to discriminate against me in violation of the law.

I hereby certify that all information I have provided on this authorization is true, accurate and complete to the best of my knowledge. I understand that false or misleading information or documentation, or an omission or failure to include all relevant information, may result in rejection of my application, action up to and including termination if hired, and/or criminal prosecution.

**Have you ever been convicted of an unlawful offense, other than a minor traffic violation? \***     Yes     No

If yes, list the date(s) of the conviction(s) and crime(s) for which you were convicted:

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\* A criminal record does not necessarily eliminate you from employment with the College. Each conviction will be reviewed with respect to the offense, circumstances, seriousness, and the position for which you apply.

\_\_\_\_\_  
Applicant's Full Legal Name (Print)

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Maiden Or Other Name Used

\_\_\_\_\_  
Driver's License Number/State Issued

\_\_\_\_\_  
Current Street Address

\_\_\_\_\_  
Date of Birth                  Race                  Sex

\_\_\_\_\_  
City, State, Zip, and County

\_\_\_\_\_  
Applicant's Signature                  Date

State(s) of residence over last 10 years: \_\_\_\_\_