

## Procedure 3.1801

### Academic Probation Procedure

Any student who falls below the graduation requirements of a 2.00 grade point average will be referred to the counseling department. A period of adjustment is sometimes necessary for entering students. In recognition of this adjustment period, the following scale will be used to determine satisfactory progress toward an acceptable academic standing:

Hours Attempted in Program	Grade Point Average
0-12	1.00
13-24	1.50
25-36	1.75
37 and above	2.00

Any student who fails to achieve the necessary cumulative grade point average as prescribed above will be placed on academic probation for the following semester.

Grade (quality) point calculations for probation are made at the end of each semester and each summer term. A student shall be placed on academic probation if the minimum academic requirements are not met.

At the conclusion of each semester, the Registrar's office will determine the Academic Standing of curriculum students. Students determined to be on Academic Probation in accordance with the Academic Probation Policy will be invited, by email, to have a conference with a counselor, with the exception of Career and College Promise (CCP) students, who will be referred to their respective CCP liaison for advising. During the drop-add period of the semester the student will meet with his/her faculty advisor and/or counselor to review the student's program of study. The faculty advisor or counselor may recommend a reduced course load, remedial work, or a solution in keeping with the problem which caused the academic deficiency. Additionally, the counseling department or will request a meeting with the student to discuss strategies and make recommendations for improved academic performance.

Students who fail to raise their cumulative grade point average to the prescribed average at the end of the semester of academic probation may be asked to register as a part-time student, and/or change to an alternate curriculum.

Some curricula and students receiving financial aid require academic standards in addition to the BCCC Academic Probation Policy. The standards are published and distributed to students upon entry into that curriculum. It is the student's responsibility to become familiar with written policy.

## Procedure

### References

**Legal References:** *Enter legal references here*

**Cross References:** [Academic Probation Policy](#), [Computation of Grade Point Average \(GPA\) Procedure](#), [Grading System Procedure](#)

### History

**Leadership Council Review/Approval Dates:** *Enter date(s) here*

**Senior Staff Review/Approval Dates:** 2/8/2016, 9/5/2017

**Board of Trustees Review/Approval Dates:** *Enter date(s) here*

**Implementation Dates:** *Enter date(s) here*