




Washington County Center

P.O. Box 123, 100 NC Hwy 32 North
Roper, NC 27970

Questions about classes? [YaShonti Hunt](#) will be happy to help you at 252-940-6245.

COLLEGE & CAREER READINESS

Adult Basic Education and High School Equivalency

 The Adult Basic Education (ABE) program supports the development of reading comprehension, mathematical reasoning and computation, and language and writing skills at pre-high school levels. This is designed to lay the foundation for those students who will go on to seek a high school equivalency credential.

The High School Equivalency (HSE) Preparation program offers instruction in all areas relevant to official high school equivalency credential tests. Classes have been aligned to the common core standards adopted by the state of North Carolina. Instruction for College and Career Readiness programs is available at all Beaufort County Community College campuses. HSE prepares students to take either Pearson Vue's GED or ETS HiSet exams.

9:00am-1:00pm

Mon-Wed

Fee: No Charge

WCC

WORKFORCE PROGRAMS

Notary Public

Credential: Notary Public, NC State Notary Public Section

This 6-hour course is required for persons wanting to apply for notary public commissions for the State of North Carolina. Various topics related to the duties of a notary public will be covered. Individuals should review the Notary qualifications list on the Secretary of State's web site located at: <http://www.secretary.state.nc.us/notary/> prior to registering for class. Per NC Secretary of State Guidelines, students will have to pass an exam to complete the class requirements. Students will be required to show a state issued photo ID and their social security card in class.

This is a requirement from the Secretary of State's office. A textbook, Notary Public Guidebook 2016 Edition, is available in the BCCC Bookstore for \$27. Books will be available at the start of class, and students should make book reservations at the time of registration. **Register & pay online.**

9:00am-4:00 pm

Fri

Feb 7

Fee: \$70

6 hrs.

35515

WCC

Activity Director-Basic

Credential: NAAP Activity Professional

This course is designed to provide basic training to individuals desiring to become an Activity Director in a healthcare related setting. Activity Directors for Adult Care Homes are required by the NC Division of Facility Services to complete a minimum of 60 hours in an approved Activity Director's course and 25 hours in practicum. Course will follow the state-approved course outlines which include the following modules: (I) Overview of the Activity Professional, (II) Human Development and the Aging Process, (III) Standards of Practice, (IV) Activity Care Planning, and (V) Methods of Service Delivery. Course includes a clinical component. **Register & pay online.**

5:00pm-8:00pm

Tues & Thurs

Jan 14 – May 7

Fee: \$180

85 hrs.

35583

WCC

PERSONAL ENRICHMENT

Cake Decorating

This year your Springtime baking will be so much more inviting when you learn to decorate cakes, cupcakes, and cookies from Maria Dickinson. In BCCC's Cake Decorating I class you will learn to decorate cakes that will delight your family and friends. Learn to master elegant borders using shells, rosettes, and stars. Learn to create lovely flowers such as roses, rosebuds, sweet peas, and pansies. Take this class and enjoy decorating a beautiful cake for every special event. On the first evening we will supply you with three tips, couplers, and piping bags (all yours to keep) so you can experience the pleasure of cake decorating. Your instructor will help you develop a supply list to match your goals. And every week thereafter you'll make beautifully decorated cakes and cupcakes. **Register & pay online.**

5:30pm-8:00pm

Thur

Feb 6-Mar 19

Fee: \$60

15 hrs

35580

WCC

SHARE YOUR THOUGHTS ON APRIL 22.

OUR FACULTY AND STAFF AT BCCC ARE VERY INTERESTED IN BETTER SERVING WASHINGTON COUNTY.

We want to learn how we can help our partnering businesses, students, and stakeholders have a successful and satisfying experience with the college. To help us determine what programs and services that are helpful to you, and to help us identify ways to improve and programs, please join BCCC for a focus group meeting at the Washington County Center on Wednesday, April 22 from 9:30-11:00am. Please RSVP by April 15 either online at <https://signup.com/go/jCbBzFC> or by phone at 252-940-6375.

DRIVING CLASSES

Defensive Driving-DDC-4

Credential: DDC-4, NC Safety & Health Council
 Learn to drive defensively for the sake of your family, your friends, and yourself! It's important to get there safely and without incident. You want to recognize hazards, understand your defenses, and act correctly and in time to avoid problems on the highway. Everyone is safer when you drive defensively, and you will avoid costly traffic tickets. We are pleased with our 4 hour Defensive Driving class, and the District Attorney is too. This class will also satisfy the requirement of many businesses which employ drivers. We are offering plenty of sections to meet your needs.

9:00am-1:00pm	Sat	Jan 25	Fee: \$70	4 hrs	35096	WCC Auditorium
9:00am-1:00pm	Sat	Feb 22	Fee: \$70	4 hrs	35097	WCC Auditorium
9:00am-1:00pm	Sat	Mar 21	Fee: \$70	4 hrs	35098	WCC Auditorium
9:00am-1:00pm	Sat	Apr 25	Fee: \$70	4 hrs	35099	WCC Auditorium
9:00am-1:00pm	Sat	May 30	Fee: \$70	4 hrs	35100	WCC Auditorium
9:00am-1:00pm	Sat	Jun 27	Fee: \$70	4 hrs	35101	WCC Auditorium



HEALTHCARE CLASSES

Heartsaver CPR/AED

Credential: Heartsaver CPR/AED, American Heart Association
 American Heart Association Heartsaver CPR/AED course is for the general public. The course provides training and skills practice in adult, child, and infant CPR and AED use. **Textbook: Heartsaver First Aid CPR AED Student Workbook** - ISBN 9781616690175

4:00pm-8:00pm	Wed	Mar 25	Fee: \$45	4 hrs	34967	WCC
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BLS CPR for Healthcare Providers

Credential: BLS CPR for Healthcare Providers, American Heart Association
 American Heart Association BLS CPR and AED Training for the healthcare professional. This course provides training to recognize life-threatening emergencies, provide chest compressions with ventilations and use of an AED. Course provides BLS skills practice and testing along with a written exam. **Textbook: Basic Life Support Provider Manual** - ISBN: 9781616694074

4:00pm-8:00pm	Wed	Feb 26	Fee: \$45	4 hrs	34966	WCC
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Find more courses online at **Ed2Go**. Designed to meet your needs and interests in the comfort of your home, you can study when it is convenient for you, without having to travel to campus. Each class will consist of two (2) lessons per week for a total of twelve (12) lessons or the equivalent of twenty-four (24) contact hours for 2.4 CEU credits. Certificate of Completions are available upon successful completion of a course. Over 300 courses are available through Ed2Go in a diverse group of categories. Visit <https://www.ed2go.com/beaufortccc/> for a full list of courses.

SMALL BUSINESS CENTER

PLEASE CONTACT THE CENTER TO ARRANGE FREE AND CONFIDENTIAL ONE-ON-ONE COUNSELING WITH BCCC'S SMALL BUSINESS CENTER DIRECTOR, LENTZ STOWE, AT THE WASHINGTON COUNTY CENTER. BUSINESS COUNSELING IS AVAILABLE ON-SITE THE FOURTH WEDNESDAY OF THE MONTH FROM 10:00 AM – 4:00 PM.

Marketing in a Digital World (for current and prospective small business owners)

Simple Social Media Must Do's for small business owners or independent contractors. In 2019, approximately 3.2 billion consumers use social media, and the number is only growing. That equates to about 42% of the population (Emarsys, 2019). **Get your local business found online!** Reach new customers and spread the word using social media, and keep the holiday momentum going throughout the new year. Holly Harrison is presenter.

1:30pm-4:30pm	Tue	Mar 31	Fee: No Charge	3 hrs		WCC
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Google My Business!

This is a free tool that allows small business owners (and nonprofits) to promote their business information on Google Search and Maps. With Google My Business, you can connect with your customers, post updates to your business profile, and see how customers are interacting with your business on Google. Holly Harrison is presenter.

1:30pm-4:30pm	Thu	Apr 30	Fee: No Charge	3 hrs		WCC
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