

**BEAUFORT COUNTY COMMUNITY COLLEGE 2021-2022**

**Medical Office Administration–Med. Coding, Billing, and Insurance Certificate**  
Curriculum Code C25310B

Grade	Course Number	Course Title	Prerequisites	Class	Lab	Credit
Year 1		First Semester: Fall				
	OST 141	Med Office Terms I		3	0	3
	OST 149	Medical Legal Issues		3	0	3
		Semester Totals		6	0	6
Year 1		Second Semester: Spring				
	OST 142	Med Office Terms II	OST 141	3	0	3
	OST 148	Med Ins & Billing		3	0	3
		Semester Totals		6	0	6
Year 2		Third Semester: Fall				
	OST 247	Procedure Coding	OST 141	2	2	3
		Semester Totals		2	2	3
Year 2		Fourth Semester: Spring				
	OST 248	Diagnostic Coding	OST 141	2	2	3
		Semester Totals		2	2	3
		Cumulative Totals				18