

BEAUFORT COUNTY COMMUNITY COLLEGE

COSMETOLOGY PROGRAM HANDBOOK

2024-2025

The Cosmetology program is approved by the North Carolina Community College System and the North Carolina State Board of Cosmetic Art Examiners.

In addition to the Academic Policy and Procedures outlined on the BCCC website, Cosmetology students are expected to follow the rules and regulations of the Cosmetology program, as stated in this handbook.

Welcome to Cosmetology!

You have chosen to pursue an education in an exciting career. Cosmetology can be a rewarding and fulfilling journey. Many career opportunities are possible once you have obtained a license to practice the art of Cosmetology.

The diversity of job possibilities includes being a hair stylist, hair colorist, nail technician, educator, platform artist, or makeup artist. You may choose to work in a salon or day spa. You might decide to sell professional products, write articles for trade journals, become a stylist for the stars, or find yourself working with a chemist in a lab developing new products for the beauty industry. The future is limitless!

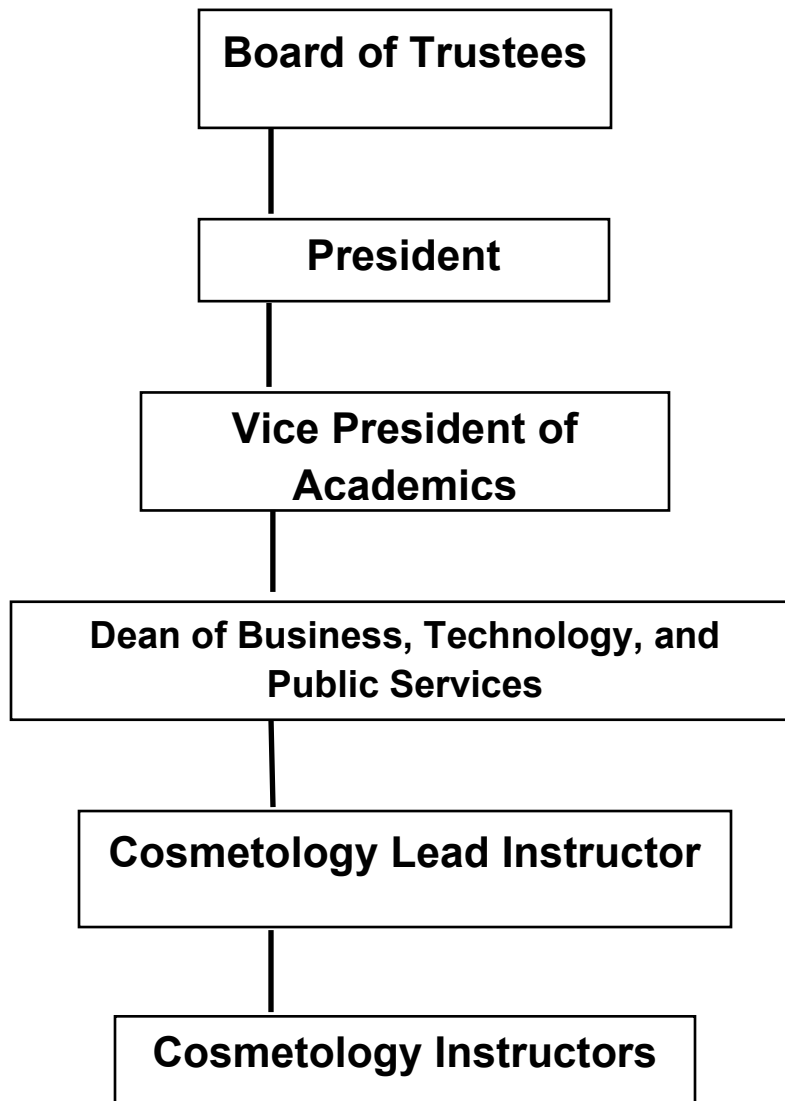
Your determination, work ethic, and ability to interact positively with others are keys to your success. Good luck as you begin this incredible journey. Your instructors are here to guide you and assist you in the accomplishment of your goals.

ORGANIZATIONAL STRUCTURE

The organization chart below is provided to assist the student in understanding the chain of command at the college. Students are encouraged to voice questions and concerns about grades directly with the instructor who provided the grade. The students should start at the bottom of the chart and work upward when concerns or grievances need to be addressed.

Students may also seek out Student Services for support, counseling, and concerns. All appeal processes are administered by the Vice President of Student Services.

The lead instructor and full-time faculty are identified on the next page and on each course syllabus. Part-time faculty will vary per semester.



COSMETOLOGY FACULTY

Dean, Business, Technology, and Public Services

**Ben Morris
Office: 2-111C
252-940-6374**

Lead Instructor

**Kim Moulden
Office: 11-04
252-940-6469**

Full-Time Instructor

**Melody Jefferson
Office: 11-08
252-940-6286**

Permanent Part-Time Instructor

**Raquel Hedgepeth
Office: 11-09**

Adjunct Instructor

**Stephen Williams
Office: 11-05**

POLICIES FOR THE COSMETOLOGY PROGRAM

Formation and Approval of Policies and Procedures

The Cosmetology students are governed by the policies and procedures of Beaufort County Community College. In addition to the College's policies and procedures, specific rules and regulations are designated for students within the Cosmetology programs. Each student should familiarize himself/herself with all Academic Policies and Procedures, as outlined on the BCCC website, as well as, the rules and regulations presented in this handbook.

The purpose of these Cosmetology rules and regulations is to provide consistency and fairness in implementing the Cosmetology programs.

Students will receive an orientation to the rules and regulations in the first Cosmetology course. Students will sign a statement attesting to their understanding and willingness to abide by the rules and regulations while in the Cosmetology program. This signed agreement carries through for the entire enrollment of the student in the Cosmetology program. Failing to comply with any policy will result in the possibility of dismissal from the program and a referral to Student Services for failure to comply with student conduct policy. The signed verification sheet indicating an understanding of the rules and regulations is placed in the student's North Carolina State Board of Cosmetic Art Examiners of Cosmetic Arts file.

CURRICULUM DESIGN

Curriculum Foundation

The curriculum description found in the BCCC catalog is provided by the North Carolina Community College System and serves as a foundation for our curriculum design. This model allows for the integration of cosmetology specific concepts throughout the curriculum.

The overall purpose of the curriculum design is to prepare the student to master the program learning outcomes. These learning outcomes serve as the basis for the cosmetology program evaluation and are reflected in course level evaluations.

The placement of courses, cosmetology and non-cosmetology, are presented in the curriculum plan. The sequence of related courses and specific cosmetology content reflect the building of knowledge from simple to complex.

**Cosmetology Curriculum Requirements, Academic Standards, Technical Standards,
Department Policies & Sample Lab Grade Sheet**

A. Cosmetology Curriculum Requirements and Academic Standards

I. Curriculum Co-Requisites

COS 111 & 112 are the only co-requisites. COS 111 & 112 are also pre-requisites for the remaining COS courses:

COS 113 & 114

COS 115 & 116

COS 117 & 118

II. Grading Scale 90-100 = A

89-80 = B

79-70 = C

69-60 = D

59 - 0 = F

Students are required to maintain a GPA of 2.0 to graduate from BCCC. Students making an F in any course will be required to repeat that course with a grade of D or higher prior to graduation and may not advance in COS coursework until the course has been repeated.

III. Program Hour Requirements

Cosmetology A.A.S. degree and diploma

Students entering Cosmetology (Associate's degree or diploma program) in the Fall Semester will take the following blocks of courses:

COS 111 & COS 112 (448 total hours)

COS 113 & COS 114 (448 total hours)

COS 115 & COS 116 (256 total hours)

COS 117 & COS 118 (368 total hours)

The four blocks of Cosmetology courses add up to a total of 1520 hours, therefore attendance is very important as 1500 hours are required by the North Carolina State Board of Cosmetic Art Examiners to obtain licensure. Every entering student will follow these sequences and remain with their cohort group unless they receive a failing grade in one or both courses within a specific block. Any student withdrawing from the program must enroll with the next cohort.

Additional COS classes are offered throughout the curriculum and are required to finish the Associate's in Applied Science Degree. The hours accrued in these courses may apply towards a student's overall hours, helping them to reach the 1500 hours required by the North Carolina State Board of Cosmetic Art Examiners to obtain licensure.

COS 224 (64 total hours)

COS 240 (64 total hours)

COS 250 (8 total hours)

Manicuring/Nail technology

Manicuring/Nail technology coursework totals 320 hours. A total of 300 hours must be obtained to complete the course and take the North Carolina State Board of Cosmetic Art Examiners Manicuring licensing exam.

Cosmetology Instructor program

Cosmetology instructor program coursework totals 832 hours. A total of 800 hours must be obtained to complete the course and take the North Carolina State Board of Cosmetic Art Examiners Instructor certification exam.

Beaufort County Community College

Cosmetology Technical Standards

Criteria: Critical thinking and/problem solving Standard:

- A) Ability to measure, calculate, reason, analyze, integrate and synthesize information
 - 1) Example: Apply information, evaluate the meaning of data and engage in critical thinking in the classroom and salon.
 - 2) Example: Apply broad class concepts to unique client situations.
 - 3) Example: Concentrate to correctly perform calculations and analyze information to make decisions in the often distracting and noisy salon setting.
 - 4) Example: Make correct judgments on seeking consultation or supervision in a timely manner.
 - 5) Example: Respond appropriately to constructive feedback.

Criteria: Communication Standard:

- A) Appropriate interpersonal interaction with other students, faculty, staff, children, families and other professionals.
 - 1) Example: Establish and maintain a relationship with clients and colleagues
 - 2) Example: Demonstrate appropriate impulse control and professional level of maturity.
- B) Effective communication with others.
 - 1) Example: Convey information in a clear, professional and timely manner.
 - 2) Example: Listen and respond to others in an accepting and respectful manner.
 - 3) Example: Respond appropriately to verbal and non-verbal cues.
 - 4) Example: Demonstrate correct grammar and spelling in written communications.
 - 5) Example: Explain treatments and interventions, document actions, record client responses to treatment in a professional manner.

Criteria: Motor Skills Standard:

- A) Sufficient motor function to execute movements required to provide general care and treatment to clients in all settings.
 - 1) Example: Function in the salon--shampooing, haircutting, applying color, using rollers, wrapping hair around curling iron, waxing eyebrows, etc.
 - 2) Example: Manipulate equipment to perform treatments.
- B) Sufficient physical endurance to participate fully in the clinical and academic settings at an appropriate level.
 - 1) Example: Participate completely in classroom activities.
 - 2) Example: Participate fully in required activities in salon including extended periods of standing and lifting equipment as is reflective of the general practice of cosmetology.

Criteria: Professional Conduct Standard:

- A) Function effectively and adapt to circumstances including highly stressful or rapidly changing situations.
 - 1) Example: Examine and change his or her behavior when it interferes with professional relationships or the academic or salon/lab environments.
 - 2) Example: Maintain mature, sensitive and effective relationships with clients, colleagues,

faculty, staff and other professionals.

- 3) Example: Demonstrate emotional stability to participate fully in the theory and salon/lab setting at an appropriate level.
- B) Incorporate professional standards of practice into all activities.
 - 1) Example: Engage in delivery of cosmetology services in all settings and be able to deliver services to all populations
 - 2) Example: Adhere to sanitation standards as directed by the State Board of Cosmetic Arts and Cosmetology faculty
 - 3) Example: Work effectively with a team in an academic setting.
 - 4) Example: Refrain from using improper grammar, profane or inappropriate communications.
- C) Demonstrate integrity and accountability in the salon and academic setting.
 - 1) Example: Complete all assignments in a timely manner.
 - 2) Example: Respond appropriately to constructive feedback.
- D) Present self in a professional manner in salon and academic settings.
 - 1) Example: Attend theory and salon following uniform policy, including appropriate hygiene with no detectable scents or odors.
 - 2) Example: Complies with appropriate professional image standards for Cosmetic Arts industry and BCCC Cosmetology Department Policies.

Criteria: Sensory Standard:

A) Hearing sufficient to assess health needs.

Example: Ability to hear and address client needs. Unless a student has an interpreter with her or him at all times, yes, hearing is essential. Each student has to have an effective and clear consultation with clients in order to establish a level of comfort and clear directions about how to proceed with the service.

1)

B) Vision sufficient for assessment necessary to provide services

1) Example: Observe and accurately interpret non-verbal communications.

2) Example: Visual acuity to not present a danger to the client when performing services

3) Example: Vision is essential, also. Students need to be able to clearly read instructions, assess color level and tone, choose the appropriate size rollers and rods, cut certain lengths off the hair. To be frank, customers would be very nervous about having a visually impaired student cut, color, perm, straighten and style their hair.

4)

C) Tactile feeling to assess client need

1) Example: Student can feel changes in texture of hair and skin.

Cosmetology Department Guidelines and Policies—2024-2025

1. Students must clean their stations and complete lab clean-up duties all throughout the day and before clocking out. All stations should be prepared for State Board inspection at all times. Do not store disposable items or dirty implements in your station drawers with clean, disinfected implements. If a student fails to meet infection control protocol, 10 points will be deducted for each violation.
2. Uniforms must be worn every day and need to be neat, clean, and comfortable. Uniforms must cover the student's back and mid-section. Leggings and jeans are not allowed. Students must wear scrub pants or scrub skirts. Rolling up and pulling up pants is not permitted. Shoes must be black and close-toed. Slides and Uggs are not an acceptable part of the Cosmetology uniform. If socks are visible, they must be black. If undershirts are worn with uniforms, they must be black. Hoodies, jackets, and cardigans are not permitted in the labs or in dispensary. If the student is cold-natured, they need to wear a black lab coat and wear a long sleeve black undershirt. If students wear other items over their uniforms, 10 points will be deducted and they will be asked to remove the item. BCCC short or long-sleeve t-shirts are allowed as an option to wear with scrub pants. Head wraps are allowed in the classroom and lab, as long as they're all black and neatly worn. If a student is out of compliance with the uniform policy, they must clock out and correct the issue. Once the uniform violation is resolved, the student can clock back in. Students must wear BCCC nametags as a required part of the uniform. If a student does not have their nametag, they must clock out and get it or purchase a new one.
3. Food is not permitted in classrooms or labs. Food and drinks are not permitted in labs. Students are not permitted to keep any food or drink items in their purses or other personal belongings in their stations...this includes gum and candy. You may have only a drink in the classroom. If a student is caught eating or drinking in the lab or with food or drink at their station, 10 points will be deducted from the grade of the corresponding class.
4. Cell Phone Use: During theory, students are required to place their phones face down on the desk on silent. If a student uses the phone while the instructor is lecturing, she will lose 50 points from her class participation grade. For lab: Cell phones can be in students' pockets or purses on silent or vibrate. If an instructor sees a student using her phone on the floor without permission, the student will lose 50 points. The only time a student is allowed to be on her phone in the classroom or lab is when she's been assigned something to look up for practice. Otherwise, students may use their phones in restrooms, breakroom or outside. If they are in the breakroom on the phone, they cannot have it on speaker. Earbuds or Bluetooth devices are not allowed in the classrooms or while working on clients. A student can wear earbuds in the lab if working on mannequins only. See the policy below:
Cosmetology Cell Phone Policy--Continued
1st Offense: If an instructor sees you on your phone, 50 points will be deducted from your class participation grade or lab grade.
2nd Offense: If an instructor sees you on your phone, 50 points will be deducted from class participation or lab and you must clock out for the remainder of the day.
3rd Offense: If an instructor sees you on your phone, 50 points will be deducted from class participation or lab, you must clock out for the remainder of the day and be reported to the Vice President of Student Services for refusing to follow policies.
5. Students must be prepared for class and lab with their own materials, tools, and supplies. If a student comes to class or lab unprepared, they must clock out and retrieve what is missing.

6. In order for students to receive credit for hours, they must be at their assigned station during the designated class times. If a student is missing from their station without permission, 10 points will be deducted from Time Management and Professional Conduct and the student must clock out for the rest of the day.
7. Attendance: The Cosmetology Department follows a 10% attendance policy. If a student misses 10% of a class, they will be dropped. The student will receive only one verbal warning. After that, they will be dropped at the discretion of the instructor and lead instructor.
8. Three tardies equals 1 missed hour for Theory classes.
9. Students must not clock in more than 15 minutes before class. Students must not clock in or out for another student. Students must sign in and out on the sign-in sheets provided to the left of the computer. Students must not sign in or out for another student. If a student fails to sign in or out on the sheets, 10 points will be deducted from the class participation grade or lab grade of the corresponding class. Signing in and clocking in for another student will result in a referral to student services for cheating.
10. Gossiping, profanity, and inappropriate (unprofessional) conversation will not be tolerated. You are to represent yourself, the program and the college in a way that projects a positive image to your clients, classmates, and community. If an instructor hears a student using profanity in classroom or lab:
 - 1st offense: the student will be written up to the Lead Instructor with a verbal warning and a deduction of 10 points for professional conduct.
 - 2nd offense: the student will be written up to the Lead Instructor and the Dean of BTPS, must clock out for the rest of the day with a deduction of 30 points for conduct, lab duties and time management.
 - 3rd offense: the student will be written up to the Lead Instructor and the Dean of BTPS, and referred to Student Services for a student conduct violation.
 - 4th offense: the student will be referred to the Vice President of Student Services and may be removed from the program for the remainder of the semester and must repeat the course/courses.
11. Students are not allowed to bring in any outside products. Students will only use products that are available in the dispensary. If a student brings in and uses their own product, the product will be confiscated and the student must clock out for the rest of the day.
12. Smoking/vaping any type of tobacco use is not allowed on campus. Students are not allowed to plug in/charge vapes in the Cosmetology building. Campus Police will be called if students are seen using a vape or smoking on campus.
13. Students must clock out to leave campus. If a student leaves campus and does not clock out, an instructor will clock them out to reflect the time they left campus, deduct 10 points from professional conduct and 10 points from time management. If a student violates this policy a second time, they will not be allowed to return to class until the next day resulting in the loss of the rest of the day's hours.

WEEKLY LAB GRADES

Name: _____

Week of: _____

	Monday	Tuesday	Wednesday	Thursday
Professional Appearance 10 pts.				
Professional Conduct 10 pts.				
Infection Control 10 pts.				
Cell phone 50 pts.				
Food/Drink 10 pts.				
Organization 10 pts.				
Technique 10 pts.				
Kit Compliance 10 pts.				
Time Management 10 pts.				
Lab Duties 10 pts.				
Total				

Lab Grade: _____

Date: _____

Appendix

Cosmetology – 1200 Hour Certificate

Curriculum Code C55140

Grade	Course Number	Course Title	P=Prerequisite C=Co-requisite	Class	Lab	Credit
Year 1		First Semester: Fall				
	COS 111	Cosmetology Concepts I	C=COS 112	4	0	4
	COS 112	Salon I	C=COS 111	0	24	8
		Semester Totals		4	24	12
Year 1		Second Semester: Spring				
	COS 113	Cosmetology Concepts II	P=COS 111 & 112	4	0	4
	COS 114	Salon II	P=COS 111 & 112	0	24	8
		Semester Totals		4	24	12
Year 2		Third Semester: Fall				
	COS 115	Cosmetology Concepts III	P= COS 111 & 112	4	0	4
	COS 116	Salon III	P=COS 111 & 112	0	12	4
	COS 224	Trichology & Chemistry		1	3	2
		Semester Totals		5	15	10
		Cumulative Totals				34

**Cosmetology Associate in Applied Science
Cosmetology Diploma
Curriculum Code D55140**

Grade	Course Number	Course Title	P=Prerequisite C=Co-requisite	Class	Lab	Credit
Year 1		First Semester: Fall				
	ACA 111	College Student Success ¹		1	0	1
	COS 111	Cosmetology Concepts I	C=COS 112	4	0	4
	COS 112	Salon I	C=COS 111	0	24	8
		Semester Totals		5	24	13
Year 1		Second Semester: Spring				
	COS 113	Cosmetology Concepts II	P=COS 111 & 112	4	0	4
	COS 114	Salon II	P=COS 111 & 112	0	24	8
	ENG 111	Writing and Inquiry ²	*	3	0	3
		Semester Totals		7	24	15
Year 1		Third Semester: Summer				
	COS 115	Cosmetology Concepts III	P=COS 111 & 112	4	0	4
	COS 116	Salon III	P=COS 111 & 112	0	12	4
		Semester Totals		4	12	8
Year 2		Fourth Semester: Fall				
	COS 117	Cosmetology Concepts IV	P=COS 111 & 112	2	0	2
	COS 118	Salon IV	P=COS 111 & 112	0	21	7
	PSY 150	General Psychology ³		3	0	3
		Semester Totals		5	21	12
		Cumulative Totals				48

¹ACA 122 may be substituted.

²ENG 110 (non-transferable) may be substituted.

³PSY 118 may be substituted.

*See course description for prerequisite information.

Cosmetology
Curriculum Code A55140

Grade	Course Number	Course Title	P=Prerequisite C=Co-requisite	Class	Lab	Credit
Year 1		First Semester: Fall				
	ACA 111	College Student Success ¹		1	0	1
	COS 111	Cosmetology Concepts I	C=COS 112	4	0	4
	COS 112	Salon I	C=COS 111	0	24	8
	PSY 150	General Psychology ²		3	0	3
		Semester Totals		8	24	16
Year 1		Second Semester: Spring				
	COS 113	Cosmetology Concepts II	P=COS 111 & 112	4	0	4
	COS 114	Salon II	P=COS 111 & 112	0	24	8
	ENG 111	Writing and Inquiry ³	*	3	0	3
	MAT 110	Math Measurement & Literacy	*	2	2	3
		Semester Totals		9	26	18
Year 1		Third Semester: Summer				
	COS 223	Contemp Hair Coloring ⁴	P=COS 111 & 112	1	3	2
	COS 224	Trichology & Chemistry		1	3	2
	COS 250	Computerized Salon Ops		1	0	1
		Semester Totals		3	6	5
Year 2		Fourth Semester: Fall				
	COS 115	Cosmetology Concepts III	P=COS 111 & 112	4	0	4
	COS 116	Salon III	P=COS 111 & 112	0	12	4
	ENG 114	Professional Research & Reporting ⁵	P=ENG 111	3	0	3
		Semester Totals		7	12	11
Year 2		Fifth Semester: Spring				
	CIS 110	Introduction to Computers		2	2	3
	COS 117	Cosmetology Concepts IV	P=COS 111 & 112	2	0	2
	COS 118	Salon IV	P=COS 111 & 112	0	21	7
	HUM/FINE ARTS	Humanities/Fine Arts (<i>Select One</i>) ⁶	*	3	0	3
		Semester Totals		7	23	15
		Cumulative Totals				65

¹ACA 122 may be substituted.

²PSY 118 may be substituted.

³ENG 110 (non-transferable) may be substituted.

⁴COS 240 may be substituted.

⁵COM 120, COM 231 or ENG 112 may be substituted.

⁶ART 111, ART 114, ART 115, DRA 111, ENG 131, ENG 241, HUM 115, HUM 120, HUM 121, HUM 122, HUM 160, MUS 110, MUS 112, PHI 240, REL 110, REL 211, REL 212

*See course description for prerequisite information.

Cosmetology (Evening Classes) Curriculum Code A55140

Grade	Course Number	Course Title	P=Prerequisite C=Co-requisite	Class	Lab	Credit
Year 1	First Semester: Fall					
	ACA 111	College Student Success ¹		1	0	1
Evening	COS 111AB	Cosmetology Concepts I Pt. 1	C=COS 112AB	2	0	2
Evening	COS 112AB	Salon I Pt. 1	C=COS 111AB	0	12	4
	PSY 150	General Psychology ²		3	0	3
		Semester Totals		6	12	10
Year 1	Second Semester: Spring					
Evening	COS 111BB	Cosmetology Concepts I Pt. 2	P=COS 111AB	2	0	2
Evening	COS 112BB	Salon I Pt. 2	P=COS 112AB	0	12	4
	ENG 111	Writing and Inquiry ³	*	3	0	3
		Semester Totals		5	12	9
Year 1	Third Semester: Summer					
	COS 223	Contemporary Hair Coloring ⁴	P=COS 111 & 112	1	3	2
	COS 224	Trichology & Chemistry		1	3	2
	COS 250	Computerized Salon Ops		1	0	1
		Semester Totals		3	6	5
Year 2	Fourth Semester: Fall					
Evening	COS 113AB	Cosmetology Concepts II Pt.1	P=COS 111 & 112	2	0	2
Evening	COS 114AB	Salon II Pt. 1	P=COS 111 & 112	0	12	4
	ENG 114	Professional Research & Reporting ⁵	P=ENG 111	3	0	3
		Semester Totals		5	12	9
Year 2	Fifth Semester: Spring					
Evening	COS 113BB	Cosmetology Concepts II Pt.2	P=COS 111 & 112	2	0	2
Evening	COS 114BB	Salon II Pt. 2	P=COS 111 & 112	0	12	4
	MAT 110	Math Measurement & Literacy		3	0	3
		Semester Totals		5	12	9
Year 2	Sixth Semester: Fall					
Evening	COS 115	Cosmetology Concepts III	P=COS 111 & 112	4	0	4
Evening	COS 116	Salon III	P=COS 111 & 112	0	14	4
	CIS 110	Introduction to Computers		2	0	3
		Semester Totals		6	14	11
Year 2	Seventh Semester: Spring					
Online	COS 117	Cosmetology Concepts IV	P=COS 111 & 112	2	0	2
Evening	COS 118	Salon IV	P=COS 111 & 112	0	21	7
	HUM/FINE ARTS	Humanities/Fine Arts (<i>Select One</i>) ⁶	*	3	0	3
		Semester Totals		7	21	12
		Cumulative Totals				65

¹ACA 122 may be substituted.

²PSY 118 may be substituted.

³ENG 110 (non-transferable) may be substituted.

⁴COS 240 may be substituted.

⁵COM 120, COM 231 or ENG 112 may be substituted.

⁶ART 111, ART 114, ART 115, DRA 111, ENG 131, ENG 241, HUM 115, HUM 120, HUM 121, HUM 122, HUM 160, MUS 110, MUS 112, PHI 240, REL 110, REL 211, REL 212

*See course description for prerequisite information.

Curriculum Code C55160

Grade	Course Number	Course Title	P=Prerequisite C=Co-requisite	Class	Lab	Credit
Year 1		First Semester: Fall				
	COS 271	Instructor Concepts I		5	0	5
	COS 272	Instructor Practicum I		0	21	7
		Semester Totals		5	21	12
Year 1		Second Semester: Spring				
	COS 273	Instructor Concepts II		5	0	5
	COS 274	Instructor Practicum II		0	21	7
		Semester Totals		5	21	12
		Cumulative Totals				24

A current NC Cosmetology, Esthetics, Manicuring, or Natural Haircare Specialist license required to enroll in this course.

The Cosmetology Instructor curriculum provides a course of study for learning the skills needed to teach the theory and practice of cosmetology as required by the North Carolina State Board of Cosmetic Art Examiners.

Course work includes requirements for becoming an instructor, introduction to teaching theory, methods and aids, practice teaching, and development of evaluation instruments.

Graduates of the program may be employed as cosmetology instructors in public or private education and business.

Manicuring/Nail Technology
Curriculum Code C55400

Grade	Course Number	Course Title	P=Prerequisite C=Co-requisite	Class	Lab	Credit
Year 1		First Semester: Fall				
	COS 121	Manicuring Technology I		4	6	6
		Semester Totals		4	6	6
Year 1		Second Semester: Spring				
	COS 222	Manicuring Technology II		4	6	6
		Semester Totals		4	6	6
		Cumulative Totals				12

The Manicuring/Nail Technology curriculum provides competency-based knowledge, scientific/artistic principles, and hands-on fundamentals associated with the nail technology industry. The curriculum provides a simulated salon environment which enables students to develop manipulative skills.

Course work includes instruction in all phases of professional nail technology, business/computer principles, product knowledge, and other related topics.

Graduates should be prepared to take the North Carolina State Board of Cosmetic Art Examiners Licensing Exam and upon passing be licensed and qualify for employment in beauty and nail salons, as a platform artist, and in related businesses.

COSMETOLOGY AGREEMENT 2024-2025

I have read and understand policies and rules outlined in the Cosmetology Program Handbook. I agree to abide by these policies and rules. I understand that if I do not abide by these policies and rules, I will be dismissed from the Cosmetology program.

I have been given the opportunity to ask questions, and they have been answered.

Student's Name (printed)

Student's Signature

Date